



THE UNIVERSITY OF THE THIRD AGE
LLANDRINDOD WELLS & DISTRICT U3A

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON MONDAY, 10 MARCH 2014

Present: 115 plus 3 prospective members ('tasters').

The Chairman, Mrs. Jane Malvern, welcomed all present.

- 1. Minutes of the AGM held on Monday 10 March, 2013:** All agreed that these should be adopted
- 2. Matters arising from the Minutes:** No matters arising.
- 3. Chairman's Report for 2013/14:**

"Llandrindod Wells and District U3A continues to flourish, and the past year has once again been very successful.

Although our total membership is only slightly larger than it was at this time last year, we have made up for the loss of those who have not renewed their subscriptions and have added a few more as well. We continue to meet at The Metropole Hotel, where the staff is always very helpful in providing extra chairs etc.

The Special Interest Groups have continued to attract new members and four new groups have been formed during the past year – Military History, Creative Writing, the Cinema Group and Singing for Fun – this last had a waiting list for membership before the first meeting! Thanks must go to the Group Coordinators who have continued to work hard keeping the group members motivated.

The "visiting" groups have, of course, done plenty of visiting, and, as well as meeting with the Ludlow U3A's Recorder Group for a much-enjoyed playing-day, the Recorder Group has performed "Under the Canopy" in Rock Park and at Holy Trinity and Diserth Churches. They have been invited to play at the Hospital League of Friends' Summer Fete, along with the Singing for Fun Group.

Once again, we have had an excellent and varied programme of lectures at our monthly meetings. The year started in March, after the AGM, with a very informative talk on the "Walton Basin" by Ann Goodwin, followed by David White speaking on "The Wesleys" in April. Dr Graham Lloyd told us about "What you can catch abroad" in May, and in June we heard about "The Contrast between the media and the reality of Court proceedings" from David Farrar Q.C. In July, Dr John Davies told us about Abbey Cwm Hir and he has promised to give us a further instalment on this subject in April 2015.

After the August break, we had a couple of lectures relevant to our age-group – Geraint Elfyn enlightened us about "Wills, Probate & Intestacy" in September, and in October our visiting lecturer was the Commissioner for Older People in Wales, Sarah Rochira. In November, Catherine Davies told us about Environmental Health and the December lecture from Andrew Wyton was about a fascinating subject practically unknown to the whole audience – "Victorian Gooseberry Clubs."

At the first meeting of the year, we learnt about "The Intelligence of Bees" from one of our members, Gareth Davies, and about "The Wye and Usk Foundation" from Dr Stephen Marsh-Smith in February.

Today's talk will be "Caught in a Spiral" by Doreen Gough, and the April lecture will be "Another Man's Shoes" by Ellie Targett.

This year the format of the Mid-Wales Quiz has changed, and will be organised and chaired by two members of the Mid-Wales Network and will be held at the Caer Beris Manor hotel on April 5th. We wish our team good luck

This year's U3A All-Wales Conference will be held at The Pavilion at the end of March - and several members of the Committee will be attending.

I would like to thank all the members of the Committee for their hard work during the past year – I think we have been a great team. As always, several Committee members will be retiring and new people will be taking their places. This time there will be only 3 members of the old Committee left. Thanks also, of course, to the non-Committee members who also work hard for our U3A – including Barbara and Margaret - the website and Borderlines editors, and Catherine, Denise and Martha who have coordinated the Groups.

Our lecture programme for the forthcoming year will cover a varied range of subjects, as always, and I hope the membership will enjoy it. Following a suggestion from one of our members, instead of a lecture after the AGM next year, there will be a review of the recent activities of the Special Interest Groups.

And finally, thank **YOU** all for your support during the past year".

4. Treasurer's Report:

Hard copies of the Treasurer's Report and Statements of Accounts were distributed to all present together with a copy of the Independent Examiner's Report. Mr. David Gambles then verbally outlined the details of his report and indicated the balances in the various accounts. He also extended his grateful thanks to Mr. Martin Nosworthy for his assistance prior to his auditing of the accounts.

5. Election of Officers and Committee Members for 2014/15:

Nomination forms have been received from the following all signed by a proposer and seconder.

- **Chairman:** *Bob Atkins*
- **Vice-Chairman:** *Berwyn Woolnough*
- **Membership/Committee Secretary:** *Karen Latham*
- **Treasurer:** *Mary Russell*
- **Programme Secretary:** *Helen Wyton*
- **Committee:** *Fay Ramsden, Mary Davies, Clive Barrett and Martha Wooldridge (Groups' Co-ordinator).*

Penny Everitt proposed and Ann Harvey seconded that these nominations be accepted. There were no objections.

6. Appointment of Examiner of Accounts:

Ann Morgan proposed and Barbara Warner seconded that Mr. Martin Nosworthy be appointed to examine the 2014/15 accounts. All agreed.

7. Any other business: None

Llandrindod Wells & District U3A

Receipts and Payments for the Year ending 31 January 2014

Receipts

| | | |
|--|----------------------------|----------|
| Membership Subscriptions | Annual | £5275 |
| | Half-Year | £50 |
| | Day Visitor Fees | £15 |
| Events Account | balance at 31 January 2014 | £555.61 |
| | Balance at 31 January 2013 | £304.33 |
| | Increase | £251.28 |
| HMRC Gift Aid Refunds | | £812.50 |
| Interest on COIF Deposit Fund | | £26.25 |
| Sale of 26 U3A Diaries | | £52 |
| Sale of 82 tickets for Christmas Lunch | 9 Dec 2013 | £1307.90 |

Total Receipts

£7789.93

Payments

| | | |
|--|---------------------------------------|----------|
| Lectures | Hire of room for 11 lectures | £2844 |
| | Lecturers' fees | £270 |
| | Hospitality | £41.65 |
| U3A trust | Capitation Charges | £661.50 |
| | Direct Mailing of "Third Age Matters" | £371.20 |
| Cost of 83 covers at Christmas Lunch | | £1377.85 |
| Printing of 4 issues of "Borderlines" newsletter | | £394 |
| Other Printing Costs | | £166.33 |
| Administration | Secretary's Expenses | £91.88 |
| | Treasurer's Expenses | £66.95 |
| | Postal Charges | £45 |
| | Misc stationary & advertising | £63.43 |
| Website Domain Renewal | | £26.39 |
| Computer Services | | £50 |
| Purchase of U3A Diaries | | £52 |

Total Payments

£6522.18

Surplus (Receipts minus Payments)

£1267.75

Assets

| | <u>31/1/2013</u> | <u>31/1/2014</u> |
|------------------------------|------------------|------------------|
| HSBC Lecture Account Balance | £1011.10 | £1975.91 |
| HSBC Events Account Balance | £304.33 | £555.61 |
| COIF Deposit Account | £5364.43 | £5390.68 |
| Totals | £6679.86 | £7947.61 |

Independent examiner's report to the Llandrindod Wells U3A

I report on the accounts of the LIW U3A for the year ended 31st January 2014 which are attached.

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of examiner's statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's qualified statement

Proper receipts and payments accounts for the year in question for the main activities of the Llandrindod Wells U3A were prepared after the year end but had not been maintained during the year. There were gaps in the financial record keeping in respect of the subsidiary Events and Special Interest Groups' Activities. The Trustees will need to ensure that these inadequacies are rectified.

In connection with my examination, no matter, other than those referred to in the paragraph above, has come to my attention :

(1) which gives me reasonable cause to believe that in any material respect the requirements to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Martin Nosworthy

Address: Nethway, Victoria Road, Llandrindod Wells LD1 6AP

Date: 3rd March 2014