u3a Llandrindod Wells and District

Trustee Role and Responsibilities

Any u3a member joining the committee becomes a Trustee of Llandrindod Wells and District u3a.

The Committee is responsible for the governance of the u3a including direction and how it is managed. The Trustees must make sure that the u3a is carrying out the purpose for which it is set up, and that all resources and funds are used only in furthering its charitable objective. Trustees are collectively responsible for ensuring that the u3a fulfils its charitable objectives and does not stray beyond them.

Trustees collectively are responsible for the safe custody of members' money and responsible for ensuring all legal requirements are met.

Trustee Responsibilities

The responsibilities which apply to all committee members include:

- Complying with our charity's governing document (the constitution)
- Ensuring our charity is carrying out its purposes for the benefit of its members.
- Complying with the law of the land, ensuring all legal requirements are met in line with the appropriate regulatory authority for Wales in relation to any reporting requirements.
- All money collected is the property of the u3a and it must all be accounted for to the membership at the AGM and to the appropriate regulatory authority, as required for example, the Charity Commission requires an annual return.
- Acting in the charity and members best interests.
- Managing the u3a resources responsibly.
- Acting with reasonable care and skill.
- Ensuring our charity is accountable for its actions and decisions to its members.

Notes

u3a committees are covered by Trustee Indemnity Insurance provided through the Third Age Trust. The insurance protects u3a Trustees both individually and as a board, against a genuine mistake or error of judgement providing that they have acted responsibly and followed their u3a's constitution. The indemnity insurance will not protect against criminal law.

It is not possible for an individual Trustee to opt out of collective responsibility.

In addition, responsibility must never be given to a Group Leader/Convenor or Group Coordinator to operate a group that is in any way detached from the u3a.

Trustees retain overall responsibility for the u3a and its activities.