Llandrindod Wells and District u3a

NOTICE OF ANNUAL GENERAL MEETING

TO BE HELD AT THE METROPOLE HOTEL
ON MONDAY 14th APRIL 2025 AT 10.30am

AGENDA

1. Minutes of the AGM held on 11th March 2024

2. Matters arising from the minutes

3. Chairman's report 2024/5 (available on website)

4. Treasurer's report 2024/5 (available on website)

5. Election of Committee

6. Auditor's report 2024/5 (available on website)

7. Any other business (only for items notified to the secretary by 7th April 2025)

LLANDRINDOD WELLS & DISTRICT U3A

ANNUAL GENERAL MEETING

held on 11 March 2024 at 10.30 am in the Metropole Hotel

1. Minutes of the AGM held on 13th March 2023
The minutes were approved

2. Matters arising
There were no matters arising

3. Chairman's report 2023/24
A copy of the report is available on the website

4. Treasurer's report 2023/24
A copy of the financial statements report is available on the website. The Treasurer thanked the auditor for her work in examining the accounts.

The accounts were duly approved by the membership.

5. Confirmation of Officers

The new Committee was voted in en bloc:

Chairman: Bob Wood
Vice-Chairman: Susie Corke
Treasurer: David Wright
Membership Secretary: Janice Horne
Secretary: Martha Wooldridge
Programme Secretary: Nick Talbott*
Committee Member: Carolyn Grinnell
Committee Member: Gail Tighe
Committee Member: Wendy Isle
Interest Groups' Co-ordinator: Stephen Ashley*
Website Manager: Nick Talbott
Borderlines Editor: Margaret Wood
* Stephen Ashley resigned from this post in November 2024 and was replaced by Martha Wooldridge
** Nick has continued as the de facto Programme Secretary during the year 2024/25 in the absence of a volunteer to replace him

6. Auditor's Report
The Auditor's report is on the website. Pat Howard was unanimously elected as Auditor for the year 2024/25.

Llandrindod Wells & District u3a

Chairman's Report 2024 - 2025

I have now completed my first year as Chair of the u3a and surprisingly I have enjoyed the experience. I have been very lucky to have a committee that has supported me throughout the year.

My thanks go to Susie, Vice Chair who supported and stood in for me whenever needed. Dave, Treasurer, who looks after all the u3a Llandrindod finances. Martha who produces the meeting minutes and any correspondence that we have required. Janice, Membership Secretary, who looks after the membership records and deals with any questions or queries from existing and new members. Committee members, Gail, Carolyn and Wendy who have been a vital part of the Committee and have been willing to assist with any task asked of them. The Co opted Committee members, Stephen Ashley, Interest Group Secretary, Margaret, Borderlines editor and Nick, Website manager.

We have over 240 members with an average of approximately 100 attending the monthly lectures. These lectures have covered a wide variation of subjects from rocking horses, to the history of the heart of Wales railway line and the 1960's Christmas. Special thanks to Nick for organising the excellent programme.

Thank you to all the Interest Group leaders for all your hard work and dedication to organise your activities. We held a meeting in September with the Group leaders and Committee and had a discussion about their activities and passed on their ideas and experiences to assist the other groups. We have 23 active Interest Groups which would not run without you.

We had a successful Christmas lunch which followed the December meeting. Thank you to the entertainment groups we had on the day, the recorder group and the singing for fun group for performing before the meeting and before the meal and also thank you to Nick for another excellent Quiz that we all attempted during our meal.

Finally, I would like to thank you all for being members of the u3a and your support during the past year – after all, without any members, there wouldn't be a u3a in Llandrindod!

Thanks again.

Bob Wood

		Llandrindod Wells & District U3A								
		Receipts and Payments Year Ending January 31st 2025								
2023-2024										
£		**RECEIPTS**	£							
6,021.30		**Members' Subscriptions**	6,426.00							
312.90		**Day Visitors' Fees**	27.28							
796.92		**Gift Aid Recovered**	-							
-		**Interest**	-							
17.00		**Sale of merchandise**	-							
1,915.00		**Christmas Lunch**	2,026.00							
75.00		**Miscellaneous**	-							
2,062.00		**Events and Special Interest Groups**	-							
11,200.12		**Total Income**	8,479.28							
		PAYMENTS								
3,455.00		**Hire of Rooms**	3,848.00							
814.00		**Lecturers' Fees**	921.30							
155.75		**Hospitality**	315.65							
1,945.00		**Christmas Lunch**	2,170.00							
932.00		**U3A Trust Capitation**	932.00							
662.40		**"Third Age Matters" Periodical**	687.80							
420.00		**"Borderlines" Newsletter Printing**	659.00							
194.82		**Other Printing Costs**	208.30							
84.48		**other U3A expenses (incl Audit fee)**	70.65							
59.96		**Gifts to retiring officers**	-							
-		**New Projector**	1,047.60							
124.33		**Bank Charges (including card reader)**	113.54							
2,115.00		**Group outings/expenses**	25.12							
-		**Secretary's Expenses**	-							
-		**Treasurer's Expenses**	30.78							
239.32		**Computer Services and website**	242.86							
5.99		**Miscellaneous**	4.75							
11,208.05		**Total Expenditure**	11,277.35							
-7.93		**Net +Receipts/-Payments**	-2,798.07							
9,921.90		**Opening Balance 1st February**	9,913.97							
9,913.97		**Closing Balance**	7,115.90							
		Balances held as								
9,870.82		**HSBC Lecture Account**	7,071.65							
43.15		**Cash**	44.25							
		COIF Deposit Account	-							
9,913.97			7,115.90							
		All funds are unrestricted								
		Other Assets								
		laptop								
		digital projector								
		laminator								
		sound system								
		earphones								
		New Projector								

U3A Llandrindod Wells Audit report on accounts for 1/2/24 – 31/1/25

Date of Audit – completed 28/4/25

Areas audited: Records of receipts and payments, spreadsheet entries and final accounts.

Auditor: Dr Pat Howard PhD

Persons interviewed: David Wright, treasurer U3A Llandrindod

Good points: The records of receipts and payments through the bank account were exemplary – everything recorded and annotated where necessary. Bank statements also annotated with details of clarification where necessary, eg net payments in from card reader annotated with details of gross amount and deduction.

Observations (as discussed with treasurer).

1. Make sure that the entries on the spreadsheet for the bank account are checked every quarter and balanced with the bank balance as per the bank statement.
2. Keep records of cash receipts and payments.

Pat Howard 28/4/25